

Application Package 2017-2018

Information and application for St. Thomas University admission, scholarships, and residence.

Applicants may apply online at www.stu.ca

ADMISSION REQUIREMENTS

High School Applicants

Canadian high school applicants must meet the following minimum requirements:

- high school graduation
- minimum average of 70% on five successfully completed grade 12 academic courses including grade 12 academic English (or French for applicants from Francophone schools)
- four remaining grade 12 academic electives from the list below

Required Course

- English or French (from Francophone high school applicants; Francophone applicants may offer English as an elective).

Four Electives from These Courses

- Biology
- Chemistry
- Comparative Religion
- Computer Science
- Economics
- Environmental Studies **or** Environmental Science
- French (including Immersion courses)
- Geography
- Geology
- German
- History
- Latin
- Law **or** Business Organization and Management **or** Introduction to Accounting **or** World Issues
- Literature
- Mathematics
- Media Studies **or** Communications **or** Journalism
- Native Studies
- Oceanography
- Physics
- Political Science
- Sociology
- Spanish
- Theatre Arts **or** Art **or** Music

International high school applicants must demonstrate academic strength in a high school program of college/university preparatory courses with subject distribution, other minimum requirements, and academic standing comparable to that required for Canadian applicants.

Please note that fulfilling these minimum requirements does not guarantee admission.

High School Applicants from Quebec

Quebec applicants must have completed a Grade 12 program or received a high-school-leaving certificate (Grade 11) and successfully completed one year of CEGEP. Subject distribution and other minimum requirements are as for other Canadian applicants. Applicants who have completed an appropriate two year CEGEP program may be considered for advanced standing to a maximum of 30 credit hours.

Detailed information on admission requirements by province/country can be found at stu.ca/admissions

AP, IB, and A-Level Transfer Credit

Applicants with scores of 4 or 5 on Advanced Placement, 5,6,7 on IB Higher Level, or C or higher on GCE A-Level courses are eligible for transfer credit. For further information, contact the Admissions Office. The St. Thomas University ETS institution code is 0803.

ENGLISH LANGUAGE PROFICIENCY

International applicants whose primary language is not English must submit evidence of proficiency in English by writing one of the following tests:

- Test of English as a Foreign Language (TOEFL) www.toefl.org
- International English Language Testing System (IELTS) www.ielts.org

The St. Thomas University ETS Code is 0803

Students who meet the following minimum English Language Proficiency scores and the St. Thomas academic admission requirements are eligible for the ESL program.

- TOEFL 61 (Internet-based)
- IELTS 5.0

Students with scores that meet the credentials below are eligible to take five regular academic courses but may take integrated and assisted courses if they wish.

- TOEFL 89 (Internet-based)
- IELTS 6.5

POST-DEGREE APPLICANTS

Admission requirements for the post-degree Bachelor of Education and Bachelor of Social Work programs can be found at www.stu.ca

IF YOU HAVE ANY QUESTIONS, OR REQUIRE FURTHER INFORMATION, PLEASE DO NOT HESITATE TO CONTACT US.

Tel: (506) 452-0532 • Toll Free: 1-877-788-4443 • Fax: (506) 452-0617 • Email: admissions@stu.ca

APPLICATION PROCESS

Please read this information carefully before completing your application. Your application will be processed once all of your documents (including the application fee) have been received.

1. All Applicants

Part-time and full-time applicants must submit a \$55 CAD (or USD) non-refundable application fee; applicants from New Brunswick submit \$40. Cheques or money orders should be made payable to St. Thomas University. Please note that applicants to the Bachelor of Arts program who have previously been accepted to and completed courses at St. Thomas University within the past three years are not required to pay the application fee.

Applicants may pay the application fee by credit card (VISA, MasterCard or American Express) by contacting the Admissions Office at (506) 452-0532 (phone), 1-877-788-4443 (toll free) or (506) 452-0617 (fax).

Applicants who indicate that they are Permanent Residents must provide a photocopy of their official Permanent Resident cards.

2. High School Applicants

Early Admission - Grade 12 students who have achieved the required admission average (70%) on five Grade 11 academic courses, including English literature, and whose Grade 12 programs satisfy the university's subject distribution requirements, will receive conditional offers of admission during the first semester of their senior year. Applicants who wish to be considered under this policy may, beginning in October, submit their high school transcript showing Grade 11 (junior year) final grades, as well as first- and second-term Grade 12 (senior year) courses directly to the Admissions Office by December 9, 2016.

General Admission - High school students who apply after December 9, 2016, should arrange for a high school transcript showing Grade 12 first-semester results to be sent to the Admissions Office as soon as it is available. Qualified candidates will be offered conditional acceptance when these results are received.

3. Scholarships

All applicants who wish to be considered for scholarships (including guaranteed entrance scholarships) must submit a transcript showing their Grade 12 first-semester results (or Grade 12 mid-year results for non-semestered schools) to the Admissions Office. For major scholarships, transcripts must be received by March 1, 2017.

4. Transfer Applicants

Please arrange for an official copy of all college and/or university transcripts to be sent directly to the Admissions Office.

5. Adult Learners

Adult Learners are applicants, 21 years or older, who are not eligible under the high school admission requirements and have not attended a post-secondary institution. Adult Learner applicants must submit a letter describing their educational background, work experience and academic plans. Mature candidates must also submit academic transcripts (e.g. high school, GED).

6. Returning After Academic Dismissal

Applicants who have been required to withdraw from St. Thomas or from any other post-secondary institution must submit a letter explaining the reasons for their poor academic performance and why they are likely to be successful if readmitted to university. Such students cannot be considered for readmission/admission for at least 12 months from the time they were dismissed from their institutions.

7. Post-Degree Applicants

Supplementary forms are required in addition to this form for the Bachelor of Education and Bachelor of Social Work programs.

Post-degree program packages are available from the Admissions Office or at www.stu.ca.

8. Certificate Programs

There is no direct entry to the certificate programs from high school. Special admission requirements apply.

APPLICATION DEADLINES

- Application deadline for September: August 31, 2017 * (March 31 encouraged)
- High School Entrance Scholarship: March 1, 2017
- International Applications: Rolling (Continuous) Basis **
- Post-degree Bachelor of Education: January 15, 2017 ***
- Post-degree Bachelor of Social Work: January 31, 2017 ***

* Applicants to programs other than Education and Social Work are encouraged to submit their applications and supporting documents by March 31, 2017, but applications will be considered until August 31, 2017.

** International applications are accepted on a rolling basis, but applicants are encouraged to apply by June 1 for September admission and October 1 for January admission. While applications are accepted beyond those dates, students who apply later risk having insufficient time to obtain student visas and other authorization. Processing at embassies can take up to three months.

*** Applications and all supporting documents.

We will consider Bachelor of Arts program applications for the second semester (January – April 2018) until December 2017. Please contact the Admissions Office for more details.

Submit completed application package to:

**Admissions Office
St. Thomas University
51 Dineen Drive
Fredericton, New Brunswick
CANADA E3B 5G3**

PLEASE DO NOT SEPARATE THESE FORMS

IF YOU HAVE ANY QUESTIONS, OR REQUIRE FURTHER INFORMATION, PLEASE DO NOT HESITATE TO CONTACT US.

Tel: (506) 452-0532 • Toll Free: 1-877-788-4443 • Fax: (506) 452-0617 • Email: admissions@stu.ca

Application for Admission 2017-2018

(Please print)

Mr. Mrs. Ms. Miss None

Last Name (Family Name)	First Name (Given Name)	Middle Name
-------------------------	-------------------------	-------------

Preferred First Name	Previous Last Name(s) (if applicable)
----------------------	---------------------------------------

Date of Birth (YYYY/MM/DD)	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	First Language: <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Other (specify above)
----------------------------	---	---

Social Insurance Number	Province of Birth (or country if born outside Canada)	Country of Current Citizenship
-------------------------	---	--------------------------------

If not Canadian, you must indicate the status you will have while in Canada: Permanent Resident Student Visa

Optional Information: St. Thomas University is committed to providing support to Aboriginal post-secondary students. This information will help the university provide services for Aboriginal students admitted to St. Thomas. Do you consider yourself an Aboriginal person (Status, Non-status, Métis or Inuit)? Yes No

PERMANENT ADDRESS

Mailing Address	City/Town
-----------------	-----------

Province/State	Country	Postal/Zip Code
----------------	---------	-----------------

CURRENT ADDRESS (if different from above)

Mailing Address	City/Town
-----------------	-----------

Province/State	Country	Postal/Zip Code	Until (date)
----------------	---------	-----------------	--------------

TELEPHONE NUMBERS (PLEASE INCLUDE AREA CODE)

Home	Cellular	Work
------	----------	------

EMAIL ADDRESS & FAX NUMBER

Email	Fax Number (please include area code)
-------	---------------------------------------

FAMILY ALUMNI

If either of your parents or other family members have attended St. Thomas, please list their names (including last name while attending STU) and approximate years of attendance or graduation. This information will help us avoid duplicate records in our system.

Last Name	First Name	Middle Name	Previous Last Name (if applicable)	Years Attended STU From (yr) To (yr)

EMERGENCY CONTACT

Mr. Mrs. Ms. Miss None

Name _____ Relationship (e.g. parent, spouse) _____

Mailing Address _____ City/Town _____ Province/State _____

Country _____ Postal/Zip Code _____ Phone (please include area code) _____

INTENDED STATUS

Application For Session: Regular (Sept-Apr) Winter (Jan-Apr) Intersession (May-June) Summer Session (July-Aug)

Anticipated Enrollment Status: Full-Time Part-Time

PROGRAM OF STUDY

Bachelor of Arts

*Optional: Please indicate the area in which you wish to major**

- Choose not to declare yet
- Anthropology
- Catholic Studies
- Communications & Public Policy
- Criminology
- Digital Journalism & New Media
- Economics
- English Language & Literature
- Environment & Society
- Fine Arts
- French
- Gerontology
- Great Books
- History
- Human Rights
- Interdisciplinary Studies
- International Relations
- Mathematics
- Media Studies
- Native Studies
- Philosophy
- Political Science
- Psychology
- Religious Studies
- Science & Technology Studies
- Sociology
- Spanish
- Women's Studies & Gender Studies

**Students can change their chosen majors through the Registrar's Office at any time*

Bachelor of Applied Arts (New Brunswick Community College and Collège Communautaire du Nouveau-Brunswick graduates only)

- Criminal Justice
- Gerontology

Post-Degree Programs

- Bachelor of Education
- Bachelor of Social Work

Certificate Programs *Please see "Certificate Programs" section 8 in "Application Process"*

- Certificate of Honours Standing
- Criminology & Social Justice
- Gerontology
- Native Language Immersion Teaching

- Non degree
- Other (Please specify) _____

EDUCATION INFORMATION

You are currently attending (check only one) University College High School None

LIST ALL INSTITUTIONS ATTENDED, INCLUDING STU (attach separate page if required)

High School(s)	City and Province	Country	From (yr) to (yr)	Degree/Cert. obtained
----------------	-------------------	---------	-------------------	-----------------------

1. _____

2. _____

Year of High School Graduation _____

Universities, Colleges, or CEGEPs	City and Province	Country	From (yr) to (yr)	Degree/Cert. obtained
-----------------------------------	-------------------	---------	-------------------	-----------------------

1. _____

2. _____

3. _____

Have you ever been required to withdraw from any post-secondary institution, including STU? Yes No

If yes, state name of institution and year required to withdraw

Year

If you graduated before 2017, have you been: Working Travelling Going to school

Other (please specify)

Have you taken or do you plan to take any external examinations (e.g. SATs, GCEs, IBs, APs)? Yes No

If yes, please specify above

ADDITIONAL INFORMATION (Please print)

(Please note that Bachelor of Education and Bachelor of Social Work applicants are not required to complete this section)

We would like to know more about you and your reasons for applying to St. Thomas University.

WHAT ARE YOUR REASONS FOR PURSUING UNIVERSITY STUDIES?

ARE YOU INVOLVED IN EXTRACURRICULAR ACTIVITIES? IF SO, PLEASE LIST:

IS THERE ANYTHING ELSE YOU'D LIKE US TO KNOW ABOUT YOU?

(e.g., work experience, academic achievements, special projects, international experiences or participation in exchange programs)

ARE YOU APPLYING TO ANY OTHER UNIVERSITY(IES)? Yes No

If yes, please indicate which university(ies)

WHICH OF THE FOLLOWING INFLUENCED YOUR DECISION TO APPLY TO ST. THOMAS? (Please check all that apply)

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> University Representative | <input type="checkbox"/> Parent or Guardian | <input type="checkbox"/> Newspaper Ad | <input type="checkbox"/> Magazine Rankings |
| <input type="checkbox"/> Television Ad | <input type="checkbox"/> Guidance Counsellor | <input type="checkbox"/> STU Website | <input type="checkbox"/> University Fair at High School |
| <input type="checkbox"/> STU Admissions Publications | <input type="checkbox"/> Teacher | <input type="checkbox"/> Another Current or Former Student's Experience | |

Other (please specify)

By submitting this application form, I certify that the information above is complete and accurately represents my personal and academic background. I authorize the University to verify any information provided as a part of this application, and acknowledge that falsified or incomplete information may nullify this application or result in other penalties.

I permit the University to use the personal information provided to create an online account for my application, and for purposes other than admission assessment as outlined in the "Policy on Release of Information about Students" in the University's online calendar. * The information provided will form part of my student record and may be made available to federal and provincial authorities as required by legislation. Personal information may also be provided to award donors for the purposes of assessing financial aid applications.

If offered admission, I agree to abide by all regulations of the University as outlined in the academic calendar.

Signature of Applicant

Date (YYYY/MM/DD)

* The collection and protection of personal information is under the provincial *Right to Information and Protection of Privacy Act* and relevant federal legislation. For further information, please refer to the academic calendar for the "Policy on Release of Information about Students."

IF YOU HAVE ANY QUESTIONS, OR REQUIRE FURTHER INFORMATION, PLEASE DO NOT HESITATE TO CONTACT US.

Tel: (506) 452-0532 • Toll Free: 1-877-788-4443 • Fax: (506) 452-0617 • Email: admissions@stu.ca

Major Scholarship Application 2017-2018

Major scholarships are open to candidates for full-time admission to the first year of the Bachelor of Arts program who are applying on the basis of their high school records. Applicants who maintain an admission average of 80% or higher are automatically considered for the Guaranteed Entrance Scholarships. Only applicants with an admission average of 80% or higher will be considered for Major Scholarships.

Please complete steps 1-4 below if you wish to be considered for Major Entrance Scholarships.

STEP 1

Provide a typed letter (one to two pages) in which you explain what makes you a strong candidate for a major scholarship. Following are suggestions of areas you may wish to address in your letter:

- your reasons for pursuing university studies and plans for the future
- your reasons for applying to St. Thomas
- activities demonstrating your leadership qualities
- extracurricular, community, and volunteer activities
- hobbies and outside interests
- any special projects or programs in which you have been involved
- demonstrated interest in social justice issues
- financial need
- any other area you feel is relevant to this application

STEP 2

Submit a résumé outlining your activities since beginning high school, including any jobs you have held, honours or awards, etc.

STEP 3

Provide a letter of reference from a teacher, guidance counsellor, or principal describing why you are a strong scholarship candidate. The referee may wish to identify your skills, attitude, and growth, as well as your contributions to and performance within your school, and may also comment on the criteria listed above.

STEP 4

Number of students in your graduating class: _____

Your rank in your graduating class: _____

Do you wish to be considered for awards provided to students with financial need? Yes No

If yes, please provide the information requested below regarding your parent(s)/guardian(s).

FATHER/GUARDIAN

MOTHER/GUARDIAN

Occupation _____

Occupation _____

Net (after taxes) Yearly Income in Canadian Dollars _____

Net (after taxes) Yearly Income in Canadian Dollars _____

Number of dependants supported by parent(s) including yourself who are currently living in your household: _____

Number of dependants, including yourself, who will be attending university in the upcoming academic year: _____

Any further information regarding the capacity of your family/guardian to contribute financially to your education:

(SEE OVER)

Major Scholarship Application 2017-2018 (continued)

By submitting this scholarship application form, I certify that the information above is complete and accurate. I authorize the University to verify any information provided as a part of this application, and acknowledge that falsified or incomplete information may nullify this application.*

Personal information may also be provided to award donors for the purposes of assessing financial aid applications. St. Thomas University shares the names of high school applicants who have been awarded entrance awards with high schools and, in some cases, may publish recipient names.

Signature of Applicant

Date (YYYY/MM/DD)

* The collection and protection of personal information is under the provincial *Right to Information and Protection of Privacy Act* and relevant federal legislation. For further information, please refer to the academic calendar for the "Policy on Release of Information about Students."

IF YOU HAVE ANY QUESTIONS, OR REQUIRE FURTHER INFORMATION, PLEASE DO NOT HESITATE TO CONTACT US.

Tel: (506) 452-0532 • Toll Free: 1-877-788-4443 • Fax: (506) 452-0617 • Email: admissions@stu.ca

Entrance Bursary Application 2017-2018

(Please print)

Entrance Bursaries are open to candidates for full-time admission to the first year of the Bachelor of Arts program who are applying on the basis of their high school records or as an adult learner.

Please complete steps 1 and 2 below if you wish to be considered for an Entrance Bursary. **Only complete applications will be reviewed.** Applicants are encouraged to apply by March 1, 2017, but applications will be considered until August 2017.

_____ Last Name (Family Name)	_____ First Name (Given Name)	_____ Middle Name
_____ Date of Birth (YYYY/MM/DD)	_____ Email	

STEP 1 (REQUIRED OF ALL BURSARY APPLICANTS)

Provide a typed letter (maximum one page) which outlines the reason(s) why you feel you would qualify for a bursary. Please send or email your letter to the Admissions Office (contact information below). The following are suggestions of areas you may want to address in your letter:

- capacity of family to contribute financially
- employment situation (i.e., currently working, planning to work during summer months, inability to work)
- any special needs or requirements

Admissions Office
St. Thomas University
51 Dineen Drive
Fredericton, New Brunswick E3B 5G3

Canadian Applicants: admissions@stu.ca
International Applicants: international@stu.ca

STEP 2 (APPLICANTS MUST PROVIDE THE FOLLOWING INFORMATION)

FATHER/GUARDIAN

MOTHER/GUARDIAN

Occupation

Occupation

Net (after taxes) Yearly Income in Canadian Dollars

Net (after taxes) Yearly Income in Canadian Dollars

Number of dependants supported by parent(s), including yourself, who are currently living in your household: _____

Number of dependants, including yourself, who will be attending university: _____

St. Thomas University offers Entrance Bursaries to students entering full-time studies at the University in September 2017. Our Bursary program is funded by donations from faculty, staff, and friends of St. Thomas, and provides entrance bursaries, with a minimum value of \$500, to eligible students.

The objective of this program is to provide assistance to students in financial need and selection is made based on information provided by applicants.

Entrance Bursary Application 2017-2018 (continued)

By submitting this bursary application form, I certify that the information above is complete and accurate. I authorize the University to verify any information provided as a part of this application, and acknowledge that falsified or incomplete information may nullify this application.*

Personal information may also be provided to award donors for the purposes of assessing financial aid applications. St. Thomas University may share the names of high school applicants who have been awarded entrance bursaries with high schools and, in some cases, may publish recipient names.

Signature of Applicant

Date (YYYY/MM/DD)

*The collection and protection of personal information is under the provincial *Right to Information and Protection of Privacy Act* and relevant federal legislation. For further information, please refer to the academic calendar for the "Policy on Release of Information about Students."

IF YOU HAVE ANY QUESTIONS, OR REQUIRE FURTHER INFORMATION, PLEASE DO NOT HESITATE TO CONTACT US.
Tel: (506) 452-0532 • Toll Free: 1-877-788-4443 • Fax: (506) 452-0617 • Email: admissions@stu.ca

Application for Residence 2017-2018

(Please Print and Complete in Full)

Last Name (Family Name) _____ First Name (Given Name) _____ Middle Name _____ Preferred First Name _____

Permanent Address _____ City/Town _____ Province/State _____

Postal/Zip Code _____ Email Address _____ Permanent Phone Number (please include area code) _____ Cell Phone Number _____

RESIDENCE PREFERENCES (The earlier your application and residence deposit are received, the more likely we will be able to meet your preferences)

Have you ever lived in a residence before (including STU)? Yes No

If yes which school? _____ Which residence? _____ Number of years _____

If you have special or medical needs/requirements that will affect your residence placement, please specify below. This information will be held in strict confidence. If you are requesting a single room because of a medical need, you **MUST** submit a Professional Support Document completed by your doctor. The form is available from the Residence Life Office or online at www.stu.ca/residence/office under *Forms*.

Supporting documentation included

Yes No To be sent separately to the Residence Life Office

If available and if we can meet your request, which house would you prefer? Please provide us with your 1st, 2nd and 3rd choices.

_____ Chatham Hall (Co-Ed) _____ Rigby Hall (Co-Ed)
 _____ Harrington Hall (M/F Wings) _____ Vanier Hall (F Only)
 _____ Holy Cross House (M/F Wings)

St. Thomas University residences are inclusive of students whose gender identity is non-binary. Would you like us to contact you about gender-neutral housing options? Yes No

Single Room • Preferred Room # _____
 Double Room • Preferred Room # _____

Preferred roommate name _____

Preferred roommate student number _____

The person you request as a roommate must have your name on their application in order for your request to be considered. Residence Life cannot guarantee your choice of roommate.

LIFESTYLE/LEARNING PROFILE

Date of Birth (YYYY/MM/DD) _____

Gender: Male Female Other

Year of study you are entering for 2017-2018:

1st 2nd 3rd 4th Other _____

Number of years previously lived in STU residence _____

This section will determine the type of roommate you will be assigned. Please complete even if you have specified a single room or specific roommate.

St. Thomas residences are smoke-free.

Do you smoke? Yes No

Could you live with someone who smokes? Yes No

Do you drink alcohol? Yes No

Could you live with someone who drinks alcohol? Yes No

Do you prefer:

To live in a tidy room To live in an average room To live in an untidy room

To study at night To study during the day

To study with background noise To study in a quiet room

To go to sleep before midnight To go to sleep after midnight

To socialize sometimes To socialize frequently

Please remember that residences are the property of St. Thomas and that residents are subject to the rules and regulations made by the university. If you wish your name and telephone number not to be released to your new roommate advise our office in writing prior to July 1st.

STUDENT'S INITIALS _____

RESIDENCES

Because the demand for single rooms is high, we cannot guarantee one for all who apply. All rooms are equipped with high speed internet, cable, local phone, desk(s), bed(s), chair(s), and closet(s)/wardrobe. Also, some of our residences are wheelchair accessible. Access to the residence buildings are controlled at all times through locked doors and security patrols.

MEAL PLANS

All students in residence are required to participate in our meal plan. There are three meal plans to choose from. The Freedom Plan is the most popular among residence students, because it offers maximum flexibility and value. Please select your meal plan below.

- The Freedom Plan – \$3,744
Includes \$200 STU Dollars*
This plan allows unlimited access to the dining halls during all hours of operation and is best for students living in residence.
- The 19-Meal Plan – \$3,536
Includes \$200 STU Dollars*
Enter the dining hall 19 times during the week for an All You Care To Eat visit.
- The 10-Meal Plan – \$3,016
Includes \$500 STU Dollars*
This plan allows access to the dining halls up to 10 times-per-week for All You Care To Eat access.

* STU Dollars are flex dollars that can be used at other locations on campus, such as the Tim Hortons and Subway outlets, or used to pay for your visitors' meals. Payment at all food locations can also be made by cash, debit, or credit cards.

NOTE: Prices listed are from 2016/17 academic year. Pricing for 2017/18 will be confirmed in May, 2017. Students who have special dietary requirements can call Food Services directly at (506) 460-0310 or email executivechef@stu.ca in early fall/spring to make arrangements for specific dietary needs. All students in residence are required to participate in our meal plan.

COSTS

While costs for the 2017-2018 academic year will not be announced until May 2017, you should be aware that costs are likely to increase slightly. To serve as a guideline, please see www.stu.ca (Future Students, Tuition & Fees) for costs of accommodations and meal plans for 2016-2017.

Other costs include house dues (\$50), laundry fees (\$65) and a refundable damage deposit (\$250), which is separate from your residence deposit which is meant to hold your place in residence.

REQUEST FOR CHANGES

Requests for room or roommate changes must be submitted in writing to the Residence Life Office. During the academic year, there will be an application fee of \$35 for a room change. For more information, contact the the Residence Life Office at residencelife@stu.ca.

ROOM ASSIGNMENTS

Please note that students must pay their \$300.00 Residence Deposit before they can be assigned a room in residence. Room assignments will be mailed out to new students in May, and roommate information will be mailed in July. Rooms will be assigned on an ongoing, individual basis throughout the summer.

REFUND POLICY

If you withdraw your application, in writing, to the Residence Life Office prior to:

- June 15 – \$300.00 will be refunded
- July 15 – \$150.00 will be refunded

Deposit is forfeited after July 15

Please note: Residences are open during the regular academic year (September – April). When you accept a residence placement, you are committing to be financially responsible to pay for both room and board for all eight months of the academic year. You may not rent the room out to anyone else. If you leave early for any reason, including disciplinary or safety reasons, you will still be required to pay full or partial residence and meal plan fees depending on the timing of your departure. For further information on the withdrawal process and refund dates, please see www.stu.ca/residencelife/faqs, the Residence Guide or contact the Residence Life Office.

By signing below, I agree to pay all charges as outlined in the St. Thomas University 2017-2018 Schedule of Fees. I understand that I must pay my \$300.00 residence deposit before I can be assigned a room. Rooms will be assigned on an ongoing individual basis throughout the summer upon receipt of the deposit. My residence deposit is refundable if I withdraw my application in writing to the Residence Life Office by June 15th (\$300.00 will be refunded) or July 15th (\$150.00 will be refunded) with the entire deposit being forfeited after July 15th or if I do not use the reserved accommodation. If applying for second semester, deposit is forfeited after December 1st.

*The collection and protection of personal information is under the provincial *Right to Information and Protection of Privacy Act* and relevant federal legislation. For further information, please refer to the academic calendar for the "Policy on Release of Information about Students."

CONTACT INFORMATION

Residence Life Office, St. Thomas University
Fredericton, New Brunswick, Canada, E3B 5G3
Tel: (506) 452-0578 • E-mail: residencelife@stu.ca

Signature of Applicant _____

Date _____

FOR OFFICE USE ONLY

Deposit \$300 Residence Deposit

Date _____ Initial _____

Room Assignment

CH HH VH

Room # _____

HC RH